

TITLE \_\_\_\_\_.  
(16/4) (Agency Name)

NOTICE IS HEREBY GIVEN that the \_\_\_\_\_ is proposing to take the action described in the Informative Digest. Any person interested may present statements or arguments orally or in writing relevant to the action proposed at a hearing to be held at \_\_\_\_\_, California, at \_\_\_\_\_, on \_\_\_\_\_. Written comments, including those sent by mail, facsimile, or e-mail to the addresses listed under Contact Person in this Notice, must be received by the \_\_\_\_\_ at its office not later than 5:00 p.m. on \_\_\_\_\_ or must be received by the \_\_\_\_\_ at the hearing. The \_\_\_\_\_, upon its own motion or at the instance of any interested party, may thereafter adopt the proposals substantially as described below or may modify such proposals if such modifications are sufficiently related to the original text. With the exception of technical or grammatical changes, the full text of any modified proposal will be available for 15 days prior to its adoption from the person designated in this Notice as contact person and will be mailed to those persons who submit written or oral testimony related to this proposal or who have requested notification of any changes to the proposal.

Authority and Reference: Pursuant to the authority vested by Sections \_\_\_\_\_ of the Business and Professions Code, and to implement, interpret or make specific Sections \_\_\_\_\_ of said Code, the \_\_\_\_\_ is considering changes to Division \_\_\_\_\_ of Title \_\_\_\_\_ of the California Code of Regulations as follows:

INFORMATIVE DIGEST/POLICY STATEMENT OVERVIEW

## FISCAL IMPACT ESTIMATES

Fiscal Impact on Public Agencies Including Costs or Savings to State Agencies or Costs/Savings in Federal Funding to the State: \_\_\_\_\_

Nondiscretionary Costs/Savings to Local Agencies: \_\_\_\_\_

Local Mandate: \_\_\_\_\_

Cost to Any Local Agency or School District for Which Government Code Section 17561 Requires Reimbursement: \_\_\_\_\_

Business Impact:

\_\_\_\_\_ The board has made an initial determination that the proposed regulatory action would have no significant statewide adverse economic impact directly affecting business, including the ability of California businesses to compete with businesses in other states.

**AND**

\_\_\_\_\_ The following studies/relevant data were relied upon in making the above determination:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OR IF YOU MAKE AN INITIAL DETERMINATION THAT THERE MAY BE A SIGNIFICANT ADVERSE IMPACT:**

\_\_\_\_\_ The \_\_\_\_\_ has made an initial determination that the (adoption/amendment/repeal) of this regulation may have a significant statewide adverse economic impact directly affecting business, including the ability of California businesses to compete with businesses in other states.

The following types of businesses would be affected:

(A)

(B)

(C)

The following reporting, recordkeeping or other compliance requirements are projected to result from the proposed action:

(A)

(B)

(C)

\_\_\_\_\_ The \_\_\_\_\_ (has/has not) considered proposed alternatives that would lessen any adverse economic impact on business and invites you to submit such proposals. Submissions may include the following considerations:

(A) The establishment of differing compliance or reporting requirements or timetables that take into account the resources available to businesses.

(B) Consolidation or simplification of compliance and reporting requirements for businesses.

(C) The use of performance standards rather than prescriptive standards.

(D) Exemption or partial exemption from the regulatory requirements for businesses.

The rulemaking file includes the facts, evidence, documents, testimony, and/or other evidence which supports this determination.

Impact on Jobs/New Businesses:

The \_\_\_\_\_ has determined that this regulatory proposal will not have

\_\_\_\_\_ a significant

\_\_\_\_\_ any

impact on the creation of jobs or new businesses or the elimination of jobs or existing businesses or the expansion of businesses in the State of California.

**OR**

The \_\_\_\_\_ has determined that this regulatory proposal will

\_\_\_\_\_ create the following types of jobs

\_\_\_\_\_ eliminate the following types of jobs

\_\_\_\_\_ create the following types of new businesses

\_\_\_\_\_ expand the following types of businesses

\_\_\_\_\_ eliminate the following types of existing businesses

in California:

**Cost Impact on Representative Private Person or Business:**

\_\_\_\_\_ The cost impacts that a representative private person or business would necessarily incur in reasonable compliance with the proposed action and that are known to \_\_\_\_\_ are:

**OR**

**If no cost impacts are known to you:**

The \_\_\_\_\_ is not aware of any cost impacts that a representative private person or business would necessarily incur in reasonable compliance with the proposed action.

**Effect on Housing Costs:** None

**EFFECT ON SMALL BUSINESS**

The \_\_\_\_\_ has determined that the proposed regulations (would or would not) affect small businesses. **[If answer is no, briefly explain why.]**

## CONSIDERATION OF ALTERNATIVES

The \_\_\_\_\_ must determine that no reasonable alternative it considered to the regulation or that has otherwise been identified and brought to its attention would either be more effective in carrying out the purpose for which the action is proposed or would be as effective and less burdensome to affected private persons than the proposal described in this Notice.

Any interested person may present statements or arguments orally or in writing relevant to the above determinations at the above-mentioned hearing.

## INITIAL STATEMENT OF REASONS AND INFORMATION

The \_\_\_\_\_ has prepared an initial statement of the reasons for the proposed action and has available all the information upon which the proposal is based.

## TEXT OF PROPOSAL

Copies of the exact language of the proposed regulations and of the initial statement of reasons, and all of the information upon which the proposal is based, may be obtained at the hearing or prior to the hearing upon request from the

\_\_\_\_\_ at \_\_\_\_\_,  
\_\_\_\_\_, Sacramento, California \_\_\_\_\_.

## AVAILABILITY AND LOCATION OF THE FINAL STATEMENT OF REASONS AND RULEMAKING FILE

All the information upon which the proposed regulations are based is contained in the rulemaking file which is available for public inspection by contacting the person named below.

You may obtain a copy of the final statement of reasons once it has been prepared, by making a written request to the contact person named below **[or by accessing the website listed below]**.

## CONTACT PERSON

Inquiries or comments concerning the proposed rulemaking action may be addressed to:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_

The backup contact person is:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_

Website Access [if you have a website]: Materials regarding this proposal can be found at \_\_\_\_\_ [website].